

D-6 PUBLIC AFFAIRS

Summary

Discrepancies Repeats

Staffing

Position - Public Affairs Officer (PAO) held position:
Public Affairs Specialty Track:

Year(s)

Month(s)

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
06	Does the public access wing website comply with CAP regulations? a) Does the PAO or the commander's designee(s) maintain and keep current (less than 3 months old), unless timeless in content, the public access wing website? b) Does the PAO have authority over the content of all public access wing website pages?	a) Wing shall ensure inspectors have access to the public access wing website. b) PAO will advise inspector if he/she has authority over the content of all public access wing websites.	a) (Discrepancy): [xx] (D6 Question 06) Wing public access website has inaccurate or outdated content (3 months old that is not timeless in content) IAW 190-1 para 11.1. b) (Discrepancy): [xx] (D6 Question 06) The PAO does not have authority over the content of all public access wing website pages visible to the public IAW CAPR 190-1 para 11.1.	

07 Has the Wing PAO produced Public Affairs and Crisis Communications plans?

a) Has the Wing PAO produced a NHQ-approved Public Affairs plan?

b) Has the Wing PAO produced a NHQ-approved Crisis Communications plan?

Wing PAO will upload the Public Affairs plan and the Crisis Communication plan into the Documentation folder.

a) Wing PAO will upload into the Documentation folder the email trail of requesting and getting NHQ approval for Public Affairs plan.

b) Wing PAO will upload into the Documentation folder the email trail of requesting and getting NHQ approval for Crisis Communication plan.

a) (Discrepancy): [xx] (D6, Question 07) Wing has not developed NHQ- approved Public Affairs plan IAW CAPR 190-1 para 7.1.1.

b) (Discrepancy): [xx] (D6, Question 07) Wing has not developed a NHQ- approved Crisis Communications plan IAW CAPR 190-1 para 7.1.2

