

E-2 SAFETY

Summary

Discrepancies Repeats

Staffing

Position - Safety Officer (SE) held position:

Year(s)

Month(s)

Safety Officer Specialty Track:

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
09	Was the Wing SE a graduate of NSOC when appointed, or graduate from NSOC, within 1 year after appointment as Wing/SE.	Verify compliance in eServices or present evidence of a waiver from CAP/SE.	(Discrepancy): [xx] (E2 Question 09) Wing SE is not a graduate of NSOC nor waived by CAP/SE IAW CAPR 160-1 para 2.6.3.1.2.	
10	Did the Wing SE possess the Technician rating or higher in the Safety Specialty Track prior to being appointed to the position, or was it waived by region commander?	Verify Technician rating in eServices. If not completed, present evidence of a waiver from region commander.	(Discrepancy): [xx] (E2 Question 10) Wing SE had not completed the Technician rating in the Safety Specialty Track when appointed and did not have a waiver from region commander IAW CAPR 160-1 para 2.6.3.1.3.	
11	Is the Wing SE or Assistant Wing SE a current or previously qualified CAP pilot, or have experience as a General Aviation pilot outside of CAP?	Verify CAP pilot status in eServices or verify GA pilot experience.	(Discrepancy): [xx] (E2 Question 11) Neither Wing SE nor Assistant SE had the pilot experience required in CAPR 160-1, 2.6.3.1.5.	

12	Did Wing complete an Annual SMS Program Review for the previous year (N/A if before December 2020).	Verify Program Review completed and sent to Region.	(Discrepancy): [xx] (E2 Question 12) Wing did not complete an Annual SMS Program Review required in CAPR 160-1, 4.8.
13	Was a deliberate RM CAPF 160 used in planning the most recent Wing encampment? (Not applicable if last wing encampment was held prior to publication of CAPR 160-1.)	Wing will provide a completed, signed and dated, CAPF 160 for most recent Wing encampment.	(Discrepancy): [xx] (E2 Question 13) The Wing did not ensure that deliberate RM was used for the most recent Wing encampment IAW CAPR 160-1 para 3.3.1.1.1.
14	Did all active units (not including Flights) in the Wing conduct the Annual Safety RM Day during the months of January, February, or March?	Verify compliance in eServices.	(Discrepancy): [xx] (E2 Question 14) Not all units in the Wing held an Annual Safety RM Day at some point during the month January, February, or March as required by CAPR 160-1 para 5.2.1.4.
15	Did Wing SE have an up-to-date annual plan for providing assistance to SEs in subordinate units for the current year?	Review plan submitted by Wing.	(Discrepancy): [xx] (E2 Question 15) Wing SE did not have a current year plan for assisting subordinate units as required by CAPR para 160-1 4.5.3.
16	Was the Wing SE knowledgeable in the use of the Hazard Reporting / Safety Suggestion portion of SIRS?	SE will show open and closed suggestions / hazards for their unit/wing. If none in the system, SE will demonstrate usage of the module.	(Discrepancy): [xx] (E2 Question 16) Wing SE was not knowledgeable in the use of the SIRS Hazard Reporting / Safety Suggestion module, in accordance with CAPR 160-2, para 5.12.
17	Does the region have a current, approved safety reporting supplement as required by CAPR 160-2, section 3.3	Current, approved region supplement is available in the "Approved Supplements, Operating Instructions, and Waivers" section of www.gocivilairpatrol.com	(Discrepancy): [xx] (E2 Question 17) Current, approved region supplement is not available in the "Approved Supplements, Operating Instructions, and Waivers" section of www.gocivilairpatrol.com

18	Can the region SE determine if there are any overdue mitigating actions in accordance with CAPR 160-2, paragraph 8.2.1?	Region SE can locate the CAPSIS dashboard and can identify actions with any past due implementation dates in accordance with CAPR 160-2, paragraph 8.2.1.	(Discrepancy): [xx] (E2 Question 18) Region SE cannot locate the CAPSIS dashboard or cannot identify actions with any past due implementation dates in accordance with CAPR 160-2, paragraph 8.2.1.
19	Can the region SE determine whether any review timelines are longer than 60 days in accordance with CAPR 160-2, paragraph 7.4?	Region SE can locate the CAPSIS dashboard and identify any reports with review timelines longer than 60 days in accordance with CAPR 160-2, paragraph 7.4	(Discrepancy): [xx] (E2 Question 19) Region SE cannot locate the CAPSIS dashboard or cannot identify reports with review timelines longer than 60 days in accordance with CAPR 160-2, paragraph 7.4
20	Can the Wing SE locate the region's most current safety reporting supplement required by CAPR 160-2, section 3.3?	Wing SE locates the region's most current supplement in the "Approved Supplements, Operating Instructions, and Waivers" section of www.gocivilairpatrol.com and	(Discrepancy): [xx] (E2 Question 20) Wing SE cannot locate the current region safety reporting supplement from the www.gocivilairpatrol.com website.
21	Can the wing SE determine if there are any overdue mitigating actions in accordance with CAPR 160-2, paragraph 8.2.1?	Wing SE can locate the CAPSIS dashboard and can identify actions with any past due implementation dates in accordance with CAPR 160-2, paragraph 8.2.1.	(Discrepancy): [xx] (E2 Question 21)Wing SE cannot locate the CAPSIS dashboard or cannot identify actions with any past due implementation dates in accordance with CAPR 160-2, paragraph 8.2.1
22	Can the wing SE determine whether any review timelines are longer than 60 days in accordance with CAPR 160-2, paragraph 7.4?	Wing SE can locate the CAPSIS dashboard and identify any reports with review timelines longer than 60 days in accordance with CAPR 160-2, paragraph 7.4	(Discrepancy): [xx] (E2 Question 22) Wing SE cannot locate the CAPSIS dashboard or cannot identify reports with review timelines longer than 60 days in accordance with CAPR 160-2, paragraph 7.4

