

C-2 COMMUNICATIONS

Questions

Type	#	Topic/Detailed Question	How to verify compliance	Discrepancy Write up	How to Clear
CI	01	<p>a) Has the wing published any supplements, operating instructions (OI) or waivers IAW CAP regulations? If “no” then answer “N/A”. If “yes” got to next question.</p> <p>b) Were the supplements, OIs or waivers approved IAW CAPR 100-1 prior to implementation?</p>	<p>Wing will submit a copy of approval documentation along with approved supplement, operating instructions and waivers. Compliance is determined by comparing the wing's published supplements, OIs and waivers with NHQ/DO records. NOTE: If supplement is not marked or posted correctly, it is a D-4 Question 1. All other discrepancies are documented under this question.</p>	<p>(A-Discrepancy): [xx] (Question 1) Wing supplement, OIs or waivers to CAPR 100-1 were not approved by CAP/DOK prior to implementation IAW CAPR 100-1 para 1.8.</p>	<p>Attach a copy of the approved supplement, OI or waiver to the discrepancy in the Discrepancy Tracking System (DTS).</p>
CI	02	<p>a) Has the wing submitted an annual communications plan by the 10th of April?</p> <p>b) Did the wing use the template provided by NHQ/DOK?</p> <p>c) Has any feedback from DOKPP been incorporated and resubmitted?</p>	<p>a) & b) Check with NHQ/DOKPP to confirm timely submission. NOTE: If NHQ/DOK did not provide a template for a given year, the wing plan should comply with the outline in CAPR 100-1 para. 2.3.3.</p> <p>c) Check with NHQ/DOKPP to confirm if feedback was provided and then incorporated in the annual communications plan and resubmitted to NHQ/DOKPP.</p>	<p>a) (A-Discrepancy): [xx] (Question 2) Wing did not submit annual communications plan IAW CAPR 100-1 para 2.2.</p> <p>b) (A-Discrepancy): [xx] (C2 Question 2) The wing did not use the template provided by NHQ/DOK IAW CAPR 100-1 para 2.3.3.</p> <p>c) (A-Discrepancy): [xx] (C2 Question 2) The wing did not incorporate feedback from NHQ/DOKPP and resubmit the plan IAW CAPR 100-1 para 2.5.</p>	<p>a) Attach a copy of the annual plan to the discrepancy in the Discrepancy Tracking System (DTS).</p> <p>b) Attach a copy of the revised annual plan to the discrepancy in the Discrepancy Tracking System (DTS).</p> <p>c) Attach a copy of the revised annual plan to the discrepancy in the Discrepancy Tracking System (DTS).</p>

CI	03	<p>a) Does the wing conduct an annual radio communications effectiveness evaluation IAW CAPR 100-1?</p> <p>b) Was the exercise pre-coordinated and approved by the region DCS/Comm?</p> <p>c) Was an after action report submitted to CAP-USAF liaison region director of operations (LR/DO), region DCS/COMM, NHQ/DOKO, and NHQ/DOKPP within 30 days after the exercise?</p>	<p>a) Wing will submit documentation of the last annual communications effectiveness evaluation.</p> <p>b) Wing/Region will submit documentation showing pre-coordination and approval of the exercise.</p> <p>c) Wing/Region will submit a copy of memorandum or email of the after-action report submitted within 30 days.</p>	<p>(Discrepancy): [xx] (Question 03a) Wing did not complete an annual radio communications effectiveness evaluation IAW CAPR 100-1 para 3.3.2.</p> <p>(Discrepancy): [xx] (Question 3b) Wing annual radio communications effectiveness evaluation was not pre-coordinated and approved by the region DCS/Comm IAW CAPR 100-1 para 3.3.2.</p> <p>(Discrepancy): [xx] (Question 3c) Wing annual radio communication effectiveness evaluation after-action report was not submitted to CAP-USAF liaison region director of operations (LR/DO), region DCS/COMM, NHQ/DOKO, and NHQ/DOKPP within 30 days after the exercise IAW CAPR 100-1 para 3.3.2</p>	<p>a) Conduct a radiocommunications effectiveness evaluation. Attach a copy of the documentation of the effectiveness evaluation to the discrepancy in the DTS.</p> <p>b) Attach a plan of action, approved by the Wing/CC, to prevent reoccurrence to the discrepancy to the DTS.</p> <p>c) Attach a copy of the submitted after action report to the discrepancy to the DTS. Attach a plan of action, approved by the Wing/CC, to prevent reoccurrence to the discrepancy to the DTS.</p>
CI	06	<p>Does the wing have at least one HF/ALE station in continuous service on the region ALE net?</p>	<p>Wing will provide wing plans and duty assignments for review to identify which station or stations are assigned responsibility.</p> <p>NOTE: HF/ALE net inspected on-site during inspection, if available.</p>	<p>(A-Discrepancy): [xx] (Question 4) Wing did not maintain at least one HF/ALE station in continuous service IAW CAPR 100-1 para 7.4.2.1.</p>	<p>Attach a plan of action, approved by Wing/CC, to prevent the recurrence to the discrepancy in the Discrepancy Tracking System (DTS).</p>

CI	07	Does the wing routinely conduct at least one conventional HF voice net each week?	Wing will provide documentation of conducting HF voice nets at least once a week. NOTE: The form of the documentation is not specified but should include items such as dates/times, channels used, net control station(s), and participants.	(Discrepancy): [xx] (C2 Question 07) Wing did not conduct at least one conventional HF voice net each week IAW CAPR 100-1 para 7.4.2.1.	Attach documentation showing weekly HF voice nets were completed to the discrepancy in the Discrepancy Tracking System (DTS).
CI	10	Is the wing represented multiple times a week on the National Traffic Network (NTN)?	Wing will provide documentation of checking-in to the NTN multiple times a week. NOTE: The form of the documentation is not specified, but should include items such as dates, times, and station call sign. NOTE: If necessary, CAP/DOKO may be contacted to verify participation.	(A-Discrepancy): [xx] (Question 6) Wing was not represented in the NTN multiple times a week IAW CAPR 100-1 para 7.4.1.2.	Attach documentation showing participation on the NTN was completed. Attach a plan of action to prevent reoccurrence, approved by the Wing/CC, to the discrepancy in the DTS.