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| **Member Information** | | |
| **Name** | **CAPID** | **Unit Charter No.** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

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| **Service Requirements** | | |
| **Date completed** | **Mentor CAPID** | **Requirement** |
| Click or tap to enter a date. | Click or tap here to enter text. | Serve on squadron or higher-level staff as a senior rated safety officer for a minimum of 24 months. |
| Click or tap to enter a date. | Click or tap here to enter text. | Serve as the safety officer on staff at a group or higher-level activity spanning at least two overnight stays. To meet this requirement, the member must perform as the primary activity safety officer with no additional duties. This requirement may have been met at any time during the candidate’s CAP career. |
| Click or tap to enter a date. | Click or tap here to enter text. | Complete the requirements for and become a fully qualified Mission Staff Assistant (if not previously accomplished) |

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| **Training Requirements** | | |
| **Date completed** | **Mentor CAPID** | **Requirement** |
| Click or tap to enter a date. | Click or tap here to enter text. | Successfully complete the National Safety Officer College in 2020 or later (verify in eServices) |
| Click or tap to enter a date. | Click or tap here to enter text. | Successfully complete the Advanced RM course verify in eServices) |

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| **Activities Requirements** | | |
| **Date completed** | **Mentor CAPID** | **Requirement** |
| Click or tap to enter a date. | Click or tap here to enter text. | Deliver a formal presentation on risk management at the group or wing level (this may be credited for the Annual Safety RM Day (CAPR 160-1 5.2.1.4.1.) if conducted during January, February, or March |
| Click or tap to enter a date. | Click or tap here to enter text. | Support MSO on a mission |
| Click or tap to enter a date. | Click or tap here to enter text. | Conduct at least two RM safety analyses prior to a unit, squadron, group, wing or national level activity (such as a Search and Rescue Exercise (SAREX), Encampment, National Cadet Special Activity, High Adventure Activity, Squadron Leadership School, Corporate Learning Course, etc.); list all hazards, assess and assign risk levels, select appropriate risk controls, and brief the activity/incident commander on the plan |
| Click or tap to enter a date. | Click or tap here to enter text. | Complete a Safety Review of an actual safety significant occurrence in CAPSIS. |
| Click or tap to enter a date. | Click or tap here to enter text. | Write and submit an article on safety for publication in a wing, region, or national newsletter. |

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| **Knowledge Requirements** | | |
| **Date completed** | **Mentor CAPID** | **Requirement** |
| Click or tap to enter a date. | Click or tap here to enter text. | Verify completion of all required knowledge quizzes in eServices |
| Click or tap to enter a date. | Click or tap here to enter text. | Verify completion of Safety Master end-of-level test in eServices |

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| **Mentor Comments** |
| Click or tap here to enter text. |

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| **Mentor Certification** | |
| **CAPID:** Click or tap here to enter text. | **Name:** Click or tap here to enter text. |
| I certify that I have reviewed the candidate’s records and that the requirements for this rating are met. | **Signature:** |

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| **Commander Certification** | |
| **CAPID:** Click or tap here to enter text. | **Name:** Click or tap here to enter text. |
| I certify that the candidate meets the requirements for this rating. | **Signature:** |